



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

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February 4, 2021

**DIVISION MEMORANDUM**

DM No. 047, s. 2021

**DESIGNATION OF DIVISION PERFORMANCE BASED BONUS (PBB) FOCAL PERSONS**

**To: OIC – Assistant Schools Division Superintendents, CID and SGOD Chiefs, Education Program Supervisors and Specialists, Public Schools District Supervisors, Public School Heads, Division and School Performance Management Team, PBB Coordinators, All Others Concerned**

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1. Relative to Memorandum DM-PHROD-2021-0029 *Re: Performance-Based Bonus (PBB) Indicators and Timelines for FY 2020 and Designation of PBB Focal Persons*, this Schools Division Office (SDO) hereby designates **MR. MARBIN JERAMIL D. FRAGATA** and **MR. RODELIO ESMERNA** as the Division PBB Focal Person and Alternate respectively.
2. As such, they will handle and manage all PBB concerns including but not limited to the following such as coordinatoion with DepEd CO PBB Secretariat, attendance and participation to all the meetings concerning PBB, communication and/or information dissemination, monitoring and evaluation of their office's PBB compliance, etc.
3. Moreover, they will have the following roles and responsibilities:
  - a. Assist the Schools Division Superintendent in ensuring that the PBB requirements are complied;
  - b. Oversee and monitor the implementation of the PBB criteria;
  - c. Communicate, coordinate and report PBB updates to the PBB focal lead and the PBB Secretariat;
  - d. Engage, direct, and support offices and personnel in the attainment of the PBB requirements;
  - e. Attend meetings, and cascade information to schools, offices and personnel; and
  - f. Promote the continuous improvement of the office and the agency to better serve its stakeholders.

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: quezon@deped.gov.ph  
Website: www.depedquezon.com.ph





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4. Strict compliance and widest dissemination of this Memorandum is desired.

**ELIAS A. ALICAYA JR., EdD<sup>fn</sup>**  
Assistant Schools Division Superintendent  
Officer – In – Charge  
Office of the Schools Division Superintendent



Parmjdf02/04/2021

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